



United States Department of Agriculture
National Agricultural Statistics Service
Southern Plains Regional Field Office



February 21, 2025

TO: NASDA Field Supervisors and Enumerators
Southern Plains Region


THROUGH: Cody Brokmeyer, Deputy Regional Director
Erika White, Deputy Regional Director

FROM: Authur Chapman, NASDA Coordinator
Carla Whitt, NASDA Coordinator
Leonel Lopez, NASDA Coordinator

SUBJECT: March Survey Assignments

PROJECT CODE: See back

DUE DATE: See back

Your supplies for March surveys are enclosed including blank questionnaires. Assignments should be completed **by phone interview only unless comments state otherwise** and entered into CAPI by the following day. Phone only records will have the green telephone icon  in CAPI. Only enter completes and refusals into CAPI. **Do not enter inaccessible in CAPI.**

To make the mail out process more efficient and to have better organization flow, we are sending the same amount of March Ag blank questionnaires to every enumerator with more blanks for supervisors. If the enumerator receives less blanks than actual records. Please use the following suggestions:

- Enter refusals in CAPI, there is no need to use a questionnaire for refusals.
 - Save questionnaires for face-to-face interviews, or if absolutely needed for phone interviews.
 - Enumerators are encouraged to reuse questionnaires (blank or used for notes) for multiple interviews.
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- Each enumerator will receive 2 blank Pecan questionnaires, some will have Pecan matches with the other surveys and there may be additional callouts for Pecans.
 - Hog questionnaires are only sent to enumerators with an assignment or enumerators working CAPI Pooler.
 - Hemp Questionnaires are only sent to CAPI Pooler enumerators.

The March Ag questionnaires and News Release Letter have been posted on the [SPR NASDA Website](#). Enumerators are encouraged to distribute the release to the local contacts. Pooler enumerators receiving both OK and TX March Ag blanks, please keep in mind that there are differences between questionnaire versions for TX and OK. For example, Canola is asked only in OK and Oats, American Pima Cotton, Rice, and Sunflower are asked on the TEXAS version.

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The due date for each survey listed on the back is the last day assignments can be submitted in CAPI, all work should be submitted by midnight on this date. **Please follow the due dates listed in this letter. These dates may be different from the ones listed in CAPI.**

If a paper questionnaire is used to collect data, please make note that the data and/or notes have been entered into CAPI. Any paper questionnaires or listings that have been used to collect data and contain Personally Identifiable Information should be shipped back to the Austin office at the end of the survey. The packages must be double wrapped with identical UPS labels on the inner and outer package. One set of labels and inner and outer packaging are included with this materials shipment. If you need shipping supplies, please use the enumerator request form on the SPR Landing Page.

If a respondent prefers to report online, please provide them with their Survey Code. This can be found in CAPI by clicking the information or phone icon shown to the right.



Survey Name	Project Code	Start Data Collection	End Data Collection
March Hog Report	161	February 28	March 14
March Ag Survey	122	February 27	March 16
Pecan PDI	142	February 14	March 21
Hemp	947	February 14	March 6

Data must be entered by 11 pm on the last day of data collection.

Please note the following important information when collecting data on the March Ag Survey.

The question below was pulled from the **March Ag Survey**.

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Section 2 - Crops
40

1. Winter Wheat planted and to be planted for all purposes and acres to be harvested for either grain or seed for the 2025 crop year.

a. Winter Wheat acres planted for all purposes?
(INCLUDE acres planted as a cover crop, grazed off, cut for hay/haylage/silage, or abandoned.).....

b. Winter Wheat acres to be harvested for either grain or seed?.....

Winter Wheat

540

541

For question 1b: only report winter wheat acres to be harvested for either **grain or seed**.

When an operation reports acres to be harvested for winter wheat, there is a chance they may end up in the 2025 wheat objective yield sample which will be conducted April-June 2025. If the data in March Ag was recorded incorrectly and the operation is selected for wheat objective yield, then one or more samples will be lost. When an operator reports winter wheat planted, ask “will the winter wheat be harvested for grain or seed”. There will be some operators in both OK and TX who plant wheat for grazing or hay only. They do not intend to harvest it for grain or seed. We want to record in question 1b only the acres intended for harvest.

The paragraph below was pulled from the **Winter Wheat Objective Yield Interviewers Manual**

The Sample

Winter Wheat sample fields are selected from farms who reported Winter Wheat acreage for harvest during the March Agricultural Survey. All fields reported in the survey have a chance of being selected in the Objective Yield Survey. All samples are based upon recorded observations drawn so that the probability of any field being chosen is related to the size of the field. All fields reported on the survey are eligible for sampling, regardless of size. A field may be selected two or more times. If this happens, two or more sample numbers will be assigned to the field and separate counts are to be made for each sample in the field.

